

Dear Sirs, thank you for your interest in our events: signing up for a training. In connection with the need to provide personal data, please read the following information related to the principles of their processing.

In accordance with the Act of May 10, 2018 on the protection of personal data (Journal of Laws 2018.1000) and the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation CSM Ltd. provides you with relevant information related to the fact of processing personal data:

1. The administrator of personal data is CSM Ltd., address: 55o/12 Wieniawskiego St., 35-330 Rzeszów, Poland NIP: 8133844103, Regon 386931966.
2. The legal basis for the processing of your data is Article 6 (a), (b), (c), (e), (f) of the Regulation (granted consent, the need to perform a contract or take action at your request before entering into a contract, the need to fulfill a legal obligation incumbent on the controller, to carry out a public task, the need arising from legitimate interests pursued by the Administrator of personal data).
3. Provision of data is a statutory and/or contractual requirement. The consequence of failing to provide data may be the inability to conclude and perform a sales contract or a contract for the provision of other services, as well as the inability to contact you.
4. Your personal data is processed for the purpose of concluding and executing an order and archiving business records, including taking action prior to the conclusion of a contract/acceptance of an order at the request of the data subject - the data provided will be processed on the basis of Article 6(1)(b) and in accordance with the content of the General Data Protection Regulation; conducting analyses for the purposes of business operations, conducting marketing activities undertaken by CSM Sp. z o. o. alone or in cooperation with other entities, responding to letters and requests,
5. The processing is carried out on the basis of the administrator's legitimate interest in order to establish, assert or defend possible claims that could arise as a result of the execution of the order, until their statutory expiration or for the period for which the consent was granted, and is necessary to fulfill the legal obligation incumbent on the administrator in connection with the provisions of the Accounting Act of September 29, 1994 (Journal of Laws of 1994 No. 121, item 591).
6. Personal Data shall be stored and processed in accordance with the law, fairly and transparently, collected for specific, explicit and legally legitimate purposes and not further processed in a manner incompatible with those purposes, using technical and organizational measures required by law to ensure their protection.
7. In order to implement the Service, recipients of Personal Data may be:
 - our employees and associates, so that they can carry out activities related to handling the subject matter of the contract;
 - entities related by capital or personality to our company;
 - carriers and postal operators;
 - banks and payment system operators;
 - entities engaged in accounting services;
 - entities engaged in claims and legal services, courts;
 - entities providing or intermediating ICT services, including hosting providers;
 - persons, authorities and institutions entitled to access personal data under applicable laws.

The Administrator does not transfer your personal data in connection with the use of the contact form to third countries outside the EEA.

8. You have the right to:
 - request access to your personal data, rectification (in case your data is incorrect or incomplete), deletion ("right to be forgotten") and restriction of processing, as well as portability of your personal data;
 - to withdraw the given consent at any time (in accordance with Article 13 of the Regulation). Withdrawal of consent, does not affect the lawfulness of processing carried out on the basis of consent before its withdrawal;
 - object to the processing of personal data at any time;
 - lodge a complaint to a supervisory authority (formerly GIODO, now UODO).
 - a complaint is filed with the President of the Office for Personal Data Protection if you believe that the processing of your personal data violates the law. Information on the formal issues of a complaint, as well as the procedure for its processing, can be found at www.uodo.gov.pl;
 - if you consent to the processing of your personal data for the purpose of receiving commercial information, you may withdraw this consent at any time.
9. Failure to provide personal data will result in the inability to fulfill the purposes for which they are collected.
10. Your personal data shall not be processed in an automated manner for the purpose of making any decision, including profiling based on the personal data provided.
11. Your personal data will be stored until you withdraw your consent.
12. For issues related to the processing of personal data, please contact us by email at: csm@csmedu.pl.

By signing up for the training the participant accepts processing personal data by the organizer.